

State of Rhode Island

Permit application by email instructions

To prevent you from having to come to our office to apply for your permit, you can:

Fill out your permit application (**ALL** required information **MUST** be **legible** and **Completely** filled in), scan, along with your check and applicable letters of approval from other agencies (Fire Marshal, DEM, CRMC, etc.), licenses, and Contractor Registration as required and email it to the appropriate inspector (go to ***Staff*** on left side of Home Page to find inspectors email address).

Put your check in the mail, by the time your check arrives we will hopefully have a chance to process your permit.

Otherwise you certainly can come down to our offices and apply over the counter as always.

Mail to;
Dept.of Admin.
Building Code Commission
One Capitol Hill, 2nd Floor
Providence, RI 02908-5859

Attention: (appropriate inspector)