

BUILDING PERMIT REVIEW CHECKLIST

OWNERS GUIDELINES

Other approvals required for specific projects or uses. It shall be the owner's (and/or) designer's responsibility to obtain approvals required for construction, placement, and or use of any building, site or structure. This guideline is provided to assist in coordinating the potential approvals related to projects within the State of Rhode Island. This is not intended as a comprehensive list.

- A. State of Rhode Island Building Code Commission
One Capitol Hill Providence Rhode Island 02906-5859
www.ribcc.ri.gov (401)-222-3033

1	Building Code	SBC-1
1a	Accessibility Reference Standard (ANSI)	A117.1
2	One & Two Family Dwelling Code	SBC-2
3	Plumbing Code	SBC-3
4	Mechanical Code	SBC-4
5	Electrical Code	SBC-5
6	Property Maintenance Code(Min Housing)	SBC-6
7	Energy Conservation Code	SBC-8
8	Enforcement and Implementation Procedures for Projects under the Jurisdiction of the State of RI	SBC-9
9	Code Interpretations	SBC-10
10	Certification of Building Officials & Inspectors	SBC-11
11	New Materials & Methods of Construction	SBC-12
12	State Building Code for Existing Schools	SBC-13
13	Public Building and Meeting Standards	SBC-17
14	Native Lumber	SBC-18
15	Rehabilitation Building Code for Existing Buildings and Structures	SRC-1

- B. Rhode Island Fire Safety Code / Rhode Island Fire Marshall
118 Parade Street, Providence, RI 02909
www.fire-marshall.ri.gov/

1	Rhode Island Fire Safety Code www.fsc.ri.gov/statutes/ NFPA 1 & NFPA 101 as Ammended	RIGL 23-28.1
2	Rehabilitation Building Code for Existing Buildings and Structures	RIGL 23-29.1 SRC-1

- C. Contractors Registration and Licensing Board.
One Capitol Hill Providence Rhode Island 02906-5859
www.crb.ri.gov (401)-222-3033

1	Contractor Registration and Licensing Board	RIGL 5-65
2	Roofing Contractors	RIGL 5-73
3	Well Drilling Contractors Licensing Law	RIGL 5-65.2

- D. Rhode Island Division of Design Professionals
Division of Design Professionals
1511 Pontiac Avenue Building 68-2 Cranston, RI 02920
www.bdp.ri.gov

1	Board of Examination and Registration of Architects	RIGL 5-1
2	State Board of Registration for Professional Engineers	RIGL 5-8
3	State Board of Registration for Professional Land Surveyors	RIGL 5-8.1
4	Board of Examiners of Landscape Architects	RIGL 5-51

- E. Rhode Island Department of Labor & Training
Division of Occupational Safety -Professional Regulations 1511
Pontiac Avenue, Cranston, RI 02920
<http://www.dlt.ri.gov/proffregs/>

License or registrations required to perform construction related tasks are addressed by the following laws.		
1	Electricians	RIGL 5-6
2	Plumbers	RIGL 5-20
3	Burglar Alarms	RIGL 5-57
3	Telecommunications	RIGL 5-70
4	Elevators, Escalators, and Lifts	RIGL 23-33
5	Boiler and Pressure Vessels	RIGL 28-25
6	Mechanical and Pipefitters	RIGL 28-27
7	Hoisting Engineers – Equipment Operators	RIGL 28-26

- F. R I Historic Preservation and Heritage Commission
150 Benefit Street Providence Rhode Island 02903
<http://www.preservation.ri.gov/> (401)- 222-2678

1	Historic Building Criteria	RIGL 42-45
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- G. Rhode Island Department of Transportation
Two Capitol Hill Providence, Rhode Island 02903

1	State Road Access Applications	RIGL 24-8
2	Drainage onto State Roads	RIGL 24-8

- H. Rhode Island Department of Education
255 Westminster Street Providence, Rhode Island 02903

1	Construction Regulations & Standards School Construction Program	222-4294
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- I. Rhode Island Department of Administration
Amusement Ride Safety Program
One Capitol Hill Providence, Rhode Island 02903
<http://www.ribcc.ri.gov/amusement/> (401)- 222-6330

1	Amusement Ride Safety Act	RIGL 23-34.1
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- J. Rhode Island Department of Environmental Management
235 Promenade Street Providence, Rhode Island 02908
www.dem.ri.gov

License or registrations required to perform construction related tasks are addressed by the following laws.		
1	Freshwater Wetlands	RIGL 3-1-18
2	Onsite Wastewater Treatment (ISDS)	RIGL 42-17.1
3	Coastal Resources Management Council	RIGL 46-23-1
3	Division of Air Resources	RIGL 23-23-1
4	Division of Hazardous Materials	RIGL 23-19.1
5	Underground Storage Tanks (UST)	RIGL 42-17.1
6	Waste Management	RIGL 23-24.10
7	Soil Erosion and Sedimentation RIPDES	RIGL 42-17.1

- K. R I Division of Public Utilities
89 Jefferson Boulevard, Warwick, RI 02888
www.ripuc.ri.gov (401)-941-4500

1	DIG-SAFE before excavation	RIGL 39-1.2
2	Telecommunications Facilities & Carriers	Providers

- L. Rhode Island Department of Health
Three Capitol Hill Providence, Rhode Island 02908
www.health.ri.gov

License or registrations required to perform construction related tasks are addressed by the following laws.		
1	Licensing of Hospitals	RIGL 23-17
2	Licensing of Nursing Homes	RIGL 23-17
3	Residential Care / Assisted Living	RIGL 23-17.4
3	Ambulatory Surgical Centers& Outpatient	RIGL 23-17
4	Emergency Centers & Facilities	RIGL 23-17
5	Analytical & Clinical Laboratories	RIGL 23-16.2
6	Asbestos Abatement	RIGL 23-24.5
7	Lead Poisoning Prevention	RIGL 23-24.6
8	Private Drinking Water Systems	RIGL 23-1-5.3
9	Public Drinking Water Systems	RIGL 46-13-18
10	Public Swimming Pools	RIGL 23-22-2
11	Food Business	RIGL 21-27
12	Dairy Business	RIGL 21-2
13	Tattoo Parlors	RIGL 23-1
14	Barber Shops	
15	Beauty Salon	

- M. RI Department of Children, Youth and Families
101 Friendship Street, Providence, RI 02903-3716 www.dcyf.ri.gov
(401)-528-3502

1	Child Care Programs Regulation for Licensure	
2	Residential Child Care Regulations	
3	School Age Child Care Regulations	

- N. RI Department of Business Regulation
1511 Pontiac Avenue Cranston, Rhode Island 02920
www.dbr.ri.gov

1	Alarm Licensing	RIGL 21-2
2	Auto Body Licensing	RIGL 5-38
3	Auto Glass Licensing	RIGL 5-38
4	Salvage Rebuilder Licensing	RIGL 31-46
5	Auto Salvage Yards	RIGL 42-14.2
6	Health Clubs	RIGL 5-50
7	Liquor Enforcement and Compliance	RIGL 3
8	Mobile / Manufactured Homes and Parks	RIGL 31-44
9	Gaming Commission / Casino	RIGL 41
10	Professional Boxing / Martial Art / Wrestling	RIGL 41

EXAMINATION OF PLANS

This guideline is provided to assist in coordinating the potential approvals related to projects within the State of Rhode Island. This is not intended as a comprehensive list.

BUILDING COMMISSION FILE NUMBER: _____

1. Approved for Site Placement / Zoning DATE: _____
BY: _____
2. Approved for Site Access / Drainage (RIPDES) DATE: _____
BY: _____
3. Approved as Foundation Only (23-27.3-114.7) DATE: _____
BY: _____
4. Approved for Fire Safety (RIFC) DATE: _____
BY: _____
5. Approved for Fire Alarm (RIFC) DATE: _____
BY: _____
6. Approved for Fire Suppression (RIFC / SBC-1) DATE: _____
BY: RIFC _____
BY: SBC 1 _____
7. Approved for Fire Suppression System DATE: _____
BY: _____
8. Architectural Plans Approved (SBC-1) DATE: _____
BY: _____
9. Structural Plans Approved (SBC-1) DATE: _____
BY: _____
10. Plumbing Plans Approved (SBC-3) DATE: _____
BY: _____
11. Mechanical Plans Approved (SBC-4) DATE: _____
BY: _____
12. Energy Compliance Approved (SBC-8) DATE: _____
BY: _____
13. Fuel Gas Plans Approved (SBC-19) DATE: _____
BY: _____
14. Green Buildings Act Applicable RIGL 37-24 DATE: _____
BY: _____
15. Project Certification Submitted 23-27.3-128 DATE: _____
BY: _____
16. Special Inspections Program Approved DATE: _____
BY: _____
17. OTHER DATE: _____
BY: _____

SITE DEVELOPMENT / PUBLIC WORKS

18. Property Survey Submitted

YES	NO
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19. Flood Hazard Area Map Submitted

YES	NO
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20. Elevation Certificate Provided

YES	NO
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21. Potable Water Supply Verified

YES	NO
Public	
Private	
Well	
22. Waste Disposal Method Verified

YES	NO
OSWTS	
Sewer	
23. Street Access Verified

YES	NO
Municipal	
State	
Private	
24. DIG SAFE # PROVIDED

YES	NO
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NOTES:

APPLICATION FOR PERMIT TO CONSTRUCT NEW, OR ADDITION MODIFICATION, ALTERATION RECONSTRUCTION MOVING & DEMOLITION

LOCATION 911 _____
STREET _____
MUNICIPALITY _____

APPLICANT _____
OWNER _____
ADDRESS _____

CONTRACTOR _____
ADDRESS _____

DESIGN PROFESSIONAL _____
ADDRESS _____

REGISTRATION _____