NOTICE TO CONTRACTORS

CHANGES TO OPERATING PROCEDURES

Despite the challenges posed by Covid-19, the State Building Office continues to operate. In order to maintain maximum efficiency while minimizing the risk of exposure and to slow the spread of Covid-19, the State Building Office has temporarily made the following operational and policy changes:

FOR CONTRACTORS

• We are no longer accepting walk in permit fees. Permit fees can be mailed or left in a drop box located at 560 Jefferson Boulevard, Warwick, RI in the front lobby.

• For permits that require immediate attention, an appointment can be made by calling (401) 921-1590.

• The SBO is still reviewing plans and performing inspections.
  o Inspectors will:
    1. Limit inspections to one-on-one contact and utilize appropriate social distancing.
    2. Conduct inspections while work crews are not on the premises.
    3. Allow the use of photographs and/or videos to take the place of a physical inspection when possible.
    4. When scheduling the appointment, ask whether any individuals who are on, or will be on the jobsite or premises have been diagnosed with Covid-19, have been exposed to anyone with Covid-19, and/or are experiencing flu like symptoms.
    5. When scheduling the appointment, ask whether anyone on the jobsite or premises is at a higher risk for infection, i.e. elderly, immune-suppressed individuals and pregnant women.

FOR MORE INFORMATION PLEASE CONTACT STATE BUILDING OFFICE AT (401) 921-1590